

## Distance Education Programme Certificate Course in “Waterproofing & Repair Management of Buildings”

### Instructions to Candidates:

- Fill the forms in your own handwriting.
- No column should be left blank in any Form
- All candidates are required to fill the following:
  - Form I - Application Form
  - Form II - Sponsorship Form
  - Sponsored candidates should have duly filled in by sponsoring authority and submit along with the application.
- Mode of Payment for Application Fee ( USD 100)
  1. Demand Draft:  
Prepare in the name of “Dr. Fixit Institute of Structural Protection and Rehabilitation”, payable at Mumbai.
  2. Online Payment:  
Bank Name : HDFC Bank, Nariman Point, Mumbai  
Account No. : 00010310002754  
RTGS/ NEFT IFSC : HDFC0000001
- The following documents should be enclosed with the form:
  - High School (10<sup>th</sup>) Mark sheet / Certificate
  - Intermediate (10+2) Mark sheet / Certificate
  - Diploma/ Degree final year Mark sheet / Certificate \*

\*If final year mark sheet/ certificate is awaited, he/she should submit the earlier years’ mark sheet at the time of admission and submit final mark sheet/certificate, minimum 3 months before completion of course.

  - One passport size & one stamp size photograph
  - Identity and Address Proof (Passport/Nationality certificate/ any relevant document)
  - Demand Draft or Proof of Online Payment of Application Fee
- The duly filled in application along with the enclosures should be sent by Registered Post to mentioned address:  
**Dr. Fixit Institute of Structural Protection and Rehabilitation**  
C/o. Pidilite Industries Limited  
Ramkrishna Mandir Road, Kondivita,  
Andheri (East), Mumbai - 59.  
Telephone : +91 22 - 2835 7000 Extn: 7499  
Email : [info@drfixitinstitute.com](mailto:info@drfixitinstitute.com)  
Website : [www.drfixitinstitute.com](http://www.drfixitinstitute.com)

# DR. FIXIT INSTITUTE

OF STRUCTURAL PROTECTION & REHABILITATION

Affix Passport  
Size Photograph

## APPLICATION FORM

**1. Name (Mention in capital letters):**

<b>SURNAME</b>	<b>FIRST NAME</b>	<b>MIDDLE NAME</b>
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**2. Date of Birth (DD/MM/YY):**

**3. Sex:** Male  Female

**4. Present Address (for correspondence):**

- - - - -															
City				State				Pincode				Country			
T E L															
M O B															
E M A I L															

**5. Permanent Address:**

- - - - -															
City				State				Pincode				Country			
T E L															
M O B															
E M A I L															

**6. Marital Status:** Married  Unmarried

**7. What is your present occupational status?**  
 Student  Service  Business  Any other, specify

**8. Designation and postal address of the company:**

										-						-						-							
City										State										Pincode					Country				
T	E	L																											
M	O	B																											
E	M	A	I	L																									

**9. Proficiency of English Language?**

**Spoken:**            Excellent             Good             Could be better

**Written:**            Excellent             Good             Could be better

**10. Academic Qualifications:**

Sr. No.	Examination	University/ Board	Name of College/ Institution	Month & Year of passing	Class/ Division*	% of Marks obtained
I	High School (10 <sup>th</sup> )					
II	Intermediate (10+2)					
III	Diploma, if any					
IV	Graduation					
V	Post Graduation					
VI	Any other professional Qualifications					

\* Class/ % of marks as awarded by the concerned university.

# DR. FIXIT INSTITUTE

OF STRUCTURAL PROTECTION & REHABILITATION

## 11. Medium of Instructions at:

School : .....

College : .....

## 12. What languages known (other than English):

Speak : .....

Read : .....

Write : .....

## 13. Work Experience:

(Please start from the present employer)

Sr. No.	Name and Address	Date of -		Designation	Nature of Work
		Joining	Leaving		

## 14. Payment Details:

Demand Draft

Online Transaction

Amount Paid : USD 100

Amount in Words : One Hundred US Dollars

Bank Name and Branch :

DD No. / Online Transaction No. :

## 15. How you have come to know about this programme?

(Newspaper/ SMS/ Mail/ Website/Magazine/colleagues/ friends etc.)

16. Write below reasons for applying in this programme, and about your career plans. (specify in 100 words).

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I certify that the particulars given above are correct to the best of my knowledge and belief.

Signature of Applicant:  
.....

Place: .....

Date: .....

**SPONSORSHIP FORM**  
**Certificate Course in**  
**“Waterproofing and Repair Management of Buildings”**

Sir,

We are pleased to sponsor

Mr/Ms.....

S/D/of ..... for admission to the

Programme of

Studies.....

..... at Mumbai.

In case of the applicant is granted admission, we give the following undertaking:

- The applicant will be granted study leave for attending regional contact classes and exams.
- We will pay all the tuition and other fees in respect of the candidate as per details given in the prospectus for the programme issued by the Institute.
- During the course of his/her studies, the candidate will be paid full/part salary as admissible.

Name and address of the Company:

Signature : .....

..... Name : .....

..... Designation : .....

..... Place : .....

.....

Company Stamp /Seal