

## Distance Education Programme Certificate Course in “Waterproofing & Repair Management of Buildings”

### Instructions to Candidates:

- Fill the forms in your own handwriting.
- No column should be left blank in any Form
- All candidates are required to fill the following:
  - Form I - Application Form
  - Form II - Sponsorship Form
  - Sponsored candidates should have duly filled in by sponsoring authority and submit along with the application.
- Mode of Payment for Application Fee ( ₹ 250)
  1. Demand Draft:  
Prepare in the name of “Dr. Fixit Institute of Structural Protection and Rehabilitation”, payable at Mumbai.
  2. Online Payment:  
Bank Name : HDFC Bank, Nariman Point, Mumbai  
Account No. : 00010310002754  
RTGS/ NEFT IFSC : HDFC0000001
- The following documents should be enclosed with the form:
  - High School (10<sup>th</sup>) Mark sheet / Certificate
  - Intermediate (10+2) Mark sheet / Certificate
  - Diploma/ Degree final year Mark sheet / Certificate \*

\*If final year mark sheet/ certificate is awaited, he/she should submit the earlier years' mark sheet at the time of admission and submit final mark sheet/certificate, minimum 3 months before completion of course.

  - One passport size & one stamp size photograph
  - Identity and Address Proof (PAN/Aadhar/Voter card/ any relevant document)
  - Demand Draft or Proof of Online Payment of Application Fee
- The duly filled in application along with the enclosures should be sent by Registered Post to mentioned address:  
**Dr. Fixit Institute of Structural Protection and Rehabilitation**  
C/o. Pidilite Industries Limited  
Ramkrishna Mandir Road, Kondivita,  
Andheri (East), Mumbai - 59.  
Telephone : 022 - 2835 7000 Extn: 7499  
Email : [info@drfixitinstitute.com](mailto:info@drfixitinstitute.com)  
Website : [www.drfixitinstitute.com](http://www.drfixitinstitute.com)



**8. Designation and postal address of the company:**

|      |   |   |   |   |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |
|------|---|---|---|---|--|--|--|--|--|------|--|--|--|--|--|---|--|--|--|---------|--|---|--|--|-------|--|--|--|--|
|      |   |   |   |   |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |
|      |   |   |   |   |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |
|      |   |   |   |   |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |
|      |   |   |   |   |  |  |  |  |  | -    |  |  |  |  |  | - |  |  |  |         |  | - |  |  |       |  |  |  |  |
| City |   |   |   |   |  |  |  |  |  | Town |  |  |  |  |  |   |  |  |  | Pincode |  |   |  |  | State |  |  |  |  |
| T    | E | L |   |   |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |
| M    | O | B |   |   |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |
| E    | M | A | I | L |  |  |  |  |  |      |  |  |  |  |  |   |  |  |  |         |  |   |  |  |       |  |  |  |  |

**9. Proficiency of English Language?**

Spoken:            Excellent             Good             Could be better

Written:            Excellent             Good             Could be better

**10. Academic Qualifications:**

| Sr. No. | Examination                           | University/ Board | Name of College/ Institution | Month & Year of passing | Class/ Division* | % of Marks obtained |
|---------|---------------------------------------|-------------------|------------------------------|-------------------------|------------------|---------------------|
| I       | High School (10 <sup>th</sup> )       |                   |                              |                         |                  |                     |
| II      | Intermediate (10+2)                   |                   |                              |                         |                  |                     |
| III     | Diploma, if any                       |                   |                              |                         |                  |                     |
| IV      | Graduation                            |                   |                              |                         |                  |                     |
| V       | Post Graduation                       |                   |                              |                         |                  |                     |
| VI      | Any other professional Qualifications |                   |                              |                         |                  |                     |

\* Class/ % of marks as awarded by the concerned university.

# DR. FIXIT INSTITUTE

OF STRUCTURAL PROTECTION & REHABILITATION

## 11. Medium of Instructions at:

School : .....

College : .....

## 12. What languages known (other than English):

Speak : .....

Read : .....

Write : .....

## 13. Work Experience:

(Please start from the present employer)

| Sr. No. | Name and Address | Date of - |         | Designation | Nature of Work |
|---------|------------------|-----------|---------|-------------|----------------|
|         |                  | Joining   | Leaving |             |                |
|         |                  |           |         |             |                |
|         |                  |           |         |             |                |
|         |                  |           |         |             |                |
|         |                  |           |         |             |                |
|         |                  |           |         |             |                |
|         |                  |           |         |             |                |

## 14. Payment Details:

Demand Draft

Online Transaction

Amount Paid : ₹ 250

Amount in Words : Rupee Two Hundred Fifty only

Bank Name and Branch :

DD No. / Online Transaction No. :

## 15. How you have come to know about this programme?

(Newspaper/ SMS/ Mail/ Website/Magazine/colleagues/ friends etc.)

16. Write below reasons for applying in this programme, and about your career plans. (Specify in 100 words).

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I certify that the particulars given above are correct to the best of my knowledge and belief.

Signature of Applicant:

.....

Place: .....

Date: .....

**SPONSORSHIP FORM**  
**Certificate Course in**  
**“Waterproofing and Repair Management of Buildings”**

Sir,

We are pleased to sponsor

Mr/Ms.....

S/D/of ..... for admission to the

Programme of

Studies.....

..... at Mumbai.

In case of the applicant is granted admission, we give the following undertaking:

- The applicant will be granted study leave for attending regional contact classes and exams.
- We will pay all the tuition and other fees in respect of the candidate as per details given in the prospectus for the programme issued by the Institute.
- During the course of his/her studies, the candidate will be paid full/part salary as admissible.

Name and address of the Company:

Signature : .....

..... Name : .....

..... Designation : .....

..... Place : .....

.....

Company Stamp /Seal